

Republic of the Philippine

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

(Address)

REQUEST FOR QUOTATION (RFQ)

FM-QP-DILG-AS-RO-10-07 Eff. Date

		167
MODE OF PROCUREMENT:	NP-SVP	RFQ No.: 2024-07-
Name of Procuring Entity:	DILG REGION 1	Date: JULY 12, 2024
Office/End User:	PDMU	
Company Name:		
Address		
*PhilGEPS Registration No.		
Please quote your lowest price for the	e requirements listed hereunder subject to the Terms a	nd Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders may quote for any or all items.
- 3. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- 4. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 5. Award Contract shall be made to the lowest quotation (for goods) or the highest rated

Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).

7. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

8. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 81,235.00

PEDRO D. GONZALES / BAC Chairperson \.

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT	PRICE OFFER FROM SUPPLIER/SERVICE PROVIDER	
				ABC PER ITEM	TOTAL ABC	COMPLIANCE	OFFER PER ITEM	TOTAL OFFER
	Colored Page Marker (assorted color with sign here text)	50	pack	120.00	6,000.00			
	Staple Wire #35 (5000 pcs per box)	20	box	75.00	1,500.00			
	Retractable Nametag Holder w/ plastic clip	60	pcs	120.00	7,200.00			
	Whiteboard Marker (Blue, 10pcs/box)	10	box	120.00	1,200.00			
	Binder Clips 1 3/4 inches (10 set per box)	10	box	45.00	450.00			
	Morocco Folder (A4 size, transparent front cover, 25 pcs per pack)	5	pack	400.00	2,000.00			
	Morocco Folder (Long size, transparent front cover, 25 pcs per pack)	5	pack	400.00	2,000.00			
	Sign Pen 0.7 (color: black)	10	box	1,100.00	11,000.00			
	Sign Pen 0.7 (color: blue)	10	box	1,100.00	11,000.00			
	Metal Fastener (50 sets/box)	50	box	90.00	4,500.00			
	Binder Clip 1 1/2"	3	box	100.00	300.00			
	Packaging Tape 2"	5	roll	37.00	185.00			
	Duct Tape 2" (super adhesive)	5	roll	100.00	500.00			
	Certificate Holder (A4 size)	16	pcs	75.00	1,200.00			
	Photopaper (220 gsm, glossy, printable, A4 size, 20 pcs/ pack)	15	pack	220.00	3,300.00			
	Notebook (Spiral, glossy cover finish, 50 leaves)	77	pcs	50.00	3,850.00			
	Tissue (2 ply, 12 pcs/ pack)	5	pack	110.00	550.00			
	Epson ink 003 (C,M,Y,Bk, authentic)	10	set	1,750.00	17,500.00			
	Epson ink T664 (C,M,Y,Bk, authentic)	4	set	1,750.00	7,000.00			
							GRAND	
							TOTAL PER LOT	

Bidders shall sulmit their quotation together with all the required documents on or before 7 10 24 200 he BAC Secretariat, The BAC shall not accept the quotations received after the deadline.

* Please submit your Quotation for the WHOLE LOT. REQUIRED DOCUMENTS:

Submission of Bid/Offer

- 1. Valid Business/ Mayor's Permit
- 2. PhilGEPS Registration Number

PRIOR TO ISSUANCE OF NOTICE OF AWARD:

- 1. Omnibus Sworn Statement
- 2. PhilGEPS Registration Number

Purpose/Title of the Activity:

Training Supplies and Materials for the conduct of Local Road Maintenance Management For Local Government Units Batch 1(July 22-26, 2024)

Warranty		Price Validity						
	After heritage and all and another County	3 A A A A A A A A A A A A A A A A A A A						
	After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.							
			Printed Name/Signature/Date					

Tel. No./Cellphone No.